



**DEPARTMENT OF ARCHAEOLOGY
SPORTS YOUTH AND CULTURAL ACTIVITIES
DEPARTMENT
GANDHINAGAR**

Name of work: - Annual rate contract for conservation, restoration, reconstruction & redevelopments works (surface cleaning, site clearance, brick masonry, stone masonry, lime concrete, lime mortar, structural strengthening, dismantling & demolishing, flooring, roofing, finishing, wood works repairs and water proofing works and other miscellaneous works) at Office of the Assistant Director of Archaeology, Western Circle(Rajkot) of Department of Archaeology, Gujarat.

TENDER PAPERS

PRE- QUALIFICATION DOCUMENTS

ESTIMATE COST: Rs 5.00 Crore

DEPARTMENT OF ARCHAEOLOGY
Abhilekhagar bhavan, Beside Fire Brigade
Sector 17, Gandhinagar, Gujarat.

Phone No: +91 83066 10997

1.0 INTRODUCTION

Documents for contractor's pre-qualification are invited for **Annual rate contract for conservation, restoration, reconstruction & redevelopments works (surface cleaning, site clearance, brick masonry, stone masonry, lime concrete, lime mortar, structural strengthening, dismantling & demolishing, flooring, roofing, finishing, wood works repairs and water proofing works and other miscellaneous works)** at **Office of the Assistant Director of Archaeology, Western Circle(Rajkot) of Department of Archaeology, Gujarat**. Details of contract sub-section together with its estimated cost are given in Para. No. 4.0 General Contractors, backed-up specialists, consortium who wishes to bid for this contract should apply for qualification in the manner set out in this document. The other tender document will be opened subsequently only of those parties selected by the employers as having necessary qualification, suitability to perform the contract satisfactorily. Tender documents for technical bid along with "Price bid" shall be considered valid of the bidders, those having registered/unregistered contractor who has experienced of similar type of work having turnover more than the **Rs 5.00 Crore** for the individual contract in any one year of the last five financial year of the Firm. E-tendering procedure as specified in NIT is to be followed for this work.

2.0 EMPLOYER:

DEPARTMENT OF ARCHAEOLOGY

Abhilekhagar bhavan, Beside Fire Brigade Sector 17, Gandhinagar, Gujarat.

3.0 ENGINEER IN CHARGE:

Name: Archaeological Engineer of Department of Archaeology Gandhinagar Address:

Directorate of Archeology and Museums Abhilekhagar bhavan, Beside Fire Brigade Sector 17, Gandhinagar, Gujarat. M. +91 83066 10997

4.0 NAME OF WORK: - Annual rate contract for conservation, restoration, reconstruction & Redevelopment works at Office of the Assistant Director of Archaeology, Western Circle(Rajkot) of Department of Archaeology, Gujarat.

Place of Work : State Protected Monuments of Western Circle, Rajkot

Estimated cost : **Rs 5.00 Crore**

5.0 LOCATION OF WORK AND SITE INFORMATION: The site is located at various districts of Western Circle-Rajkot

6.0 SCOPE OF WORK: -

Annual rate contract for conservation, restoration, reconstruction & redevelopments works (surface cleaning, site clearance, brick masonry, stone masonry, lime concrete, lime mortar, structural strengthening, dismantling & demolishing, flooring, roofing, finishing, wood works repairs and water proofing works and other miscellaneous works) at Office of the Assistant Director of Archaeology, Western Circle(Rajkot) of Department of Archaeology, Gujarat.

7.0 CONDITIONS OF CONTRACT:

Conditions of contract will be as per standard Documents B-1 attached with price bid or, modified as needed for local conditions. The project will be governed as per the relevant Indian standards or other equivalent standards mentioned in the contract documents as approved by the Engineer in charge. The law governing the contract will be the Indian law. This work is proposed to be carried out by plain allocation of the state. A contractor may be pre-qualified for the works under this tender, if the requisite technical, financial and experience criteria are full filled.

8.0 INSTRUCTIONS TO THE BIDDER:

A The principal items covered in the contract are as under:

Annual rate contract for conservation, restoration, reconstruction & redevelopment works (surface cleaning, site clearance, brick masonry, stone masonry, lime concrete, lime mortar, structural strengthening, dismantling & demolishing, flooring, roofing, finishing, wood works repairs and water proofing works and other miscellaneous works) at department of archaeology, Gujarat. as per schedule -B

One firm can be pre-qualified only once either in its own name or as Private Limited or as Public Limited.

The contract will be Percentage rate contract:

The exemption certificates of EMD will not be considered. The EMD is to be paid as per provisions of tender document. i.e. **Rs. 5,00,000/-** as FDR & Balance Amount as Bank Guarantee of nationalized/ scheduled bank (except co-operative bank).

OR

The amount of Earnest Money Deposit will have paid only in the form of Fixed Deposit with the validity period of not less than 6 months.

Submission of Tender Fee, EMD & Other Required Documents / Pre-Qualifications Documents shall be submitted online (documents shall have to be scanned & put up online). The original documents of Tender Fee, EMD & Other Required Documents / Pre-Qualifications Documents shall have to be submitted as specified in NIT through by RPAD/speed post or Hand delivery to the authorized person at mention address as above. The physical submission of Tender Fee, EMD & Other Required Documents / Pre- Qualifications Documents is not received in time as shown in bid documents, [Agency will not be eligible for opening of price bid.]

The language for submission of pre-qualification documents along with the tender documents shall be English. If information is provided in another language, it shall be accompanied by Translation of its pertinent parts in to English. This translation will govern and be used for interpreting the information.

The cost incurred by the contractor for this offer for clarification or attending discussion, conferences with Engineer in charge will not be reimbursed.

9.0 ELIGIBILITY OF BIDDER:

Applications for pre-qualification shall be submitted online, in prescribed format with required certificates of competent Authority.

The blank tender form could be downloaded free of cost by the interested bidder, however the following documents duly have certified along with application & tender fee shall have to furnish to **Director, Department of Archaeology, Gandhinagar** during scheduled date and time fixed for the purpose.

- (a) Bidder's Registration
- (b) Solvency certificate for the current calendar year [From a Nationalized bank/ Schedule Bank] along with Sardar Sarovar Narmada Nigam's Bonds or SSNNL FDR, pledged in the name of the executive engineer, whom had issued registration certificate. .
- (c) Partnership deed, If the firm is partnership.
- (d) Valid power of attorney.
- (e) Certified Copy to of I.T. Return / C.A certificate shall have to furnish with balance sheet & Profit loss Account of last five year.
- (f) List of similar works completed and on hand along with their estimated cost certified copy of competent Authority during last five financial year (Form-3A)

The enclosed schedules should be filled in completely and, if any particular query is not

relevant, it should be stated as 'Not applicable' financial data, project cost value of works etc. should be given in equivalent Indian Rupees only. Failure to provide information which is essential to evaluate the Applicant's qualifications or to provide timely clarification or supplementation of the information supplied may result in disqualification of applicant.

Important Note:

Above information with application (Certified hard copies) should be submitted positively by the bidders to the **DIRECTOR, DEPARTMENT OF ARCHAEOLOGY, GANDHINAGAR** for Pre- Qualification during the prescribed time limit shown in the tender notice. Failure of the same may be treated as non-responsive.

10.0 QUALIFICATION CRITERIA:

The applicants shall meet the following minimum criteria.

(A) Annual turnover: -

- (i) Annual turnover of any one year of the last five financial years (i.e. 04 - 2021 to 03 - 2026) shall be more than **Rs. 05 Cr.**
- (ii) For arriving at updated value, turnover of any financial year shall be multiplied by the enhancement factor corresponding to that year. These enhancement factors shall be as given in Para 10.3 **(B) Below.**

(B) Successful experience: -

Bidder must have as prime contractor or as nominated (approved by employer) subcontractor successful experience as follows:

i.	At least one (single) similar work (definition of similar work as per Appendix-A) having updated completion cost not less Rs. 4.00 Cr (80% of the amount put to tender of the proposed work, i.e. 05 Crore) Or At least two similar work (definition of similar work as per Appendix-A) having updated completion cost not less Rs. 2.50 Cr (50% of the amount put to tender of the proposed work, i.e. 05 Crore) Or At least three similar work (definition of similar work as per Appendix-A) having updated completion cost not less Rs. 2.00 Cr (40% of the amount put to tender of the proposed work, i.e. 05 Crore)
ii.	Such work must have been completed within last five financial years. i.e. from 01.04.2021 till the due date of bid for the proposed work.
iii.	A work would qualify as similar work only if it meets with definitions given in Appendix-A.
iv.	For updating completion cost of the work to the current financial year, procedure narrated in 10.3 (B) shall mutatis mutandis apply.

Note 1 The statement showing the value of existing commitments & ongoing work as well as the stipulated period of completion for each of the works listed

should be counter signed by the Engineer in Charge, Not below the rank of an Executive Engineer or equivalent.

Note 2 For checking of above criteria of (a), (b) & (c), rupees value shall be increased by 10% each year to bring it to current year price level i.e. 2025-26. The enhancement factors shall be 1.61, 1.46, 1.33, 1.21 and 1.10 respectively for the years 2020-21 to 2024-25.

Note 3 Turnover shown in IT return or CA certificate only shall be taken in to consideration. If nothing is mentioned in IT Return the turn over shall be considered as zero (Copy of IT Return or CA certificate shall have to submit in E- Tendering form only.)

(A) Other Requirements

(a) Bidding in E-Tendering

- (i) Submission of application must be through E-Tendering i.e. Electronic form.
- (ii) Submission of Tender Fee, EMD & Other Required Documents / Pre-Qualifications Documents shall be submitted online (documents shall have to be scanned & put up online). The original documents of Tender Fee, EMD & Other Required Documents / Pre-Qualifications Documents shall have to be submitted physically, as specified in NIT through by RPAD/speed post or Hand delivery to the authorized person. If the physical submission of Tender Fee, EMD & Other Required Documents / Pre Qualifications Documents is not received in time as shown in bid documents, his bid will be considering as non- responsive and penetrative action will be taken.
- (iii) Bids of those bidders who have submitted all information, statistical details as required in the bid documents through E-Tendering will only be considered.
If the employer desires any verification / clarification, ambiguity or difference found in the document/statistical details submitted online (By E-Tendering) by the bidder the same shall be furnished within stipulated time otherwise further processing will be carried out in absence of above and the bidder shall be liable for any consequence
- (iv) No bidder can participate in more than one bid for proposed work.

(b) Submission of documents.

- (i) Following documents / papers shall form part of the bid.
 - (1) Annual, Turnover Certificate issue by Chartered Accountant for last five financial years 04 - 2021 to 03 - 2026.
 - (2) Form-3A issued by employer to substantiate successful experience of similar work. When employer of similar work is not a Government, following need also to be furnished.
 - (a) Self-attested copy of work order.
 - (b) Self-attested copy of agreement.
 - (c) Self-attested copy of completion Certificate.
 - (d) Self-attested copy of Final bill.
 - (e) Self-attested copy of TDS Certificates.
 - (f) Self-attested copy of letter of Building Use permission given by Competent Authority for the work, Constructed by the prime contractor if it is in with in Municipal Limit.
 - (3) An undertaking for truthfulness of information furnished.
 - (i) Any information, data, statistics etc., which are not related to bid documents will not be considered in evaluation even though furnished by the applicant.
 - (i) In accordance with stipulated of Para 10.2 (A)(a)(iii) Employer reserves the right to call any information / documents which is mandatory, essential and critical for the purpose of evaluation. Any information provided by the applicant after last date of Electronic submission will not be considered in evaluation, unless except the employer has specifically asked for any information / document, which is mandatory, essential and critical for evaluation of P.Q. documents. If required information is not furnished withinstipulated time, proposal will be liable for rejection.
 - (iii) If any of the information provided by the bidder is found false during scrutiny or at the last stage, his EMD shall be forfeited and he shall be disqualified for the proposed work. **Exemption certificate shall be considered for EMD.** If any of the information provided by the bidder is found false after awardof work, the performance security of the bidder shall be forfeited and the contract shall be terminated.

(c) Litigation history

The applicant should provide accurate information on litigation and arbitration resulting from contract completed or under excavation by him over the last five years.

(B) Escalation Factors

Following enhancement factors will be applied to annual turnover and completion cost of works to bring them to the base year. The current financial year in which bid is invited shall be considered as the base year.

Year	Financial year	Enhancement Year
Base (Year of inviting Tender)	2025-26	1.00
-1	2024-25	1.10
-2	2023-24	1.21
-3	2022-23	1.33
-4	2021-22	1.46
-5	2020-21	1.61

The applicant is expected to have visited the project site before submitting technical bid.

IMPORTANT NOTE:

- (i) If any of the information provided by the bidder is found false during scrutiny or at the later stage, his EMD shall be forfeited and he shall be disqualified for the proposed work. Exemption certificate will not be considered for EMD. If any of the information provided by the bidder is found false after award of work, the performance security of the bidder shall be forfeited and the contract shall be terminated.
- (ii) All the document asks for pre-qualification is mandatory for non-submission of the any document will be treated as disqualified. Except that the screening committee takes the final decision for any missing documents.

Director
Department of Archaeology
Gandhinagar

"APPENDIX-A"

DEFINITION OF SIMILAR WORK:

- (1) Architectural conservation works of protected historic structures similar to consider under this project. Said work should preferably **Protected Monuments** projects. Similar work shall only be counted if bidder established experience through submission of documents issued by the officer not less than the category Executive Engineer. The Experience of works under Government or Semi Government only consider.
- (2) Specialized Agency having work experience of similar nature on protected monuments of ASI or State Government.

Director

Department of Archaeology
Gandhinagar